

169 Main Street
Private Bag 53
Umzimkhulu
3297



Email: info@umzimkhulum.gov.za
Tel: (039) 259 5000/5300
Fax: (039) 259 0427

BUDGET & TREASURY DEPARTMENT

PROVINCE OF KWAZULU-NATAL
KZN 435

Date issued 22/04/2024.
KZN435/23/24/025/PNLG

RE INVITATION TO TENDER UMZIMKHULU LOCAL MUNICIPALITY

uMzimkhulu Municipality hereby invites reputable and experienced Service providers to respond on the projects below:

PROJECT NAME	PROPOSAL NUMBER	BRIEFING DATE
DEVELOPMENT OF UMZIMKHULU NODAL REGENERATION AND GROWTH STRATEGY	ULM-PNLG 012/24	30/04/2024 @10h:00 am

Tender documents will be available on the municipal website (www.umzimkhulum.gov.za) and will also be available from the cashier at 169 Main Street, uMzimkhulu, 3297 upon the non-refundable payment of R300 per document or a bank guaranteed cheque made out to uMzimkhulu Municipality during working hours between 09:30am and 16:00pm from the 24th of April 2024; cut-off time for buying documents is the 30th of April 2024, 15 minutes before the briefing time.

A compulsory briefing meeting is scheduled to take place at uMzimkhulu Municipality Makhosini Building, 247 Main Street, uMzimkhulu 3297.

Invalid or non-submission of the following documents will render the Tenderer disqualified; Specific Goals points will not be allocated if the required documents are not submitted / invalid.

- Registered on Central Suppliers Database (CSD) attach proof of Registration.
- MBD 4, 8, 6.1 & 9 -
- Municipal rates and services certificate / statement / billing for the directors, owners, shareholders of the company and for the company to confirm that Municipal rates are not in arrears for more than 90 days or.
- Attach valid lease agreement if the company is leasing the office space.
- Attach a valid lease agreement if the director is leasing accommodation.

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- Attach affidavit if the account is under your parents, siblings, grandparents, and you are not paying any Municipal rates.
Copy of a marriage certificate if Municipal account in under your spouse.
- Certificate of Authority” to sign all documents in connection with this Tender and any contract or agreement which may arise therefrom, duly signed and dated, shall be provided by the Board of Directors of the firm and shall be attached and must be on a Company letter head. (Example is provided in the Tender document)

80/20 Preference Point System will be used on the following project, functionality will be considered and uMzimkhulu Local Municipal SCM policy.

Second Phase of Evaluation:

Evaluation Minimum threshold 40 points or 50%

Criteria	Points	Verification Method
Relevant Experience: 4 Projects in the preparation of Nodal/Urban Regeneration Strategy or any other town regeneration strategy document Points allocation: 4 Project s = 20 Points 2-3 Projects = 10 Points	20	Attach appointment and traceable reference letters with contact numbers for verification purposes

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<p>Expertise:</p> <p>Project Leader:</p> <p>The Project Leader must hold a <i>Tertiary Qualification in Town and Regional Planning</i> which is recognized for registration in the category of Professional Planner by the South African Council for Planners (SACPLAN) in terms of the Planning Profession Act, 2002 <i>and must be registered</i> with SACPLAN as a Professional Planner and have years of experience in strategy development</p> <p>Masters/PHD with 5 or more year's of experience in strategy development = 10 Points</p> <p>Degree/B. Tech with 3 or more year's of experience in strategy development = 5 Points</p> <p>Degree/B. Tech with 1-2 year's of experience in strategy development = 3 Points</p> <p>Other Team Members</p> <p>Technical Planner:</p> <p>National Diploma/B. Tech in Town and Regional Planning and years of experience in the field of Town Planning.</p> <p>National Diploma/B. Tech in Town and Regional Planning with 3 years of experience in the field of Town Planning = 10 Points.</p>	<p>30</p>	<p>CV's detailing work experience or projects and certified copies of qualifications and SACPLAN Registration Certificate</p> <p>(certified copies must not be older than three months)</p> <p>NB: All three personnel are compulsory required</p>
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<p>National Diploma/B. Tech in Town and Regional Planning with 2 years of experience in the field of Town Planning = 5 Points.</p> <p>Economist:</p> <p>National Diploma/Degree in Economics and years of experience in the field of Business Economics or Economic Development.</p> <p>National Diploma/Degree in Economics with 3 years of experience in the field of Economic Development = 10 Points.</p> <p>National Diploma/Degree in Economics with 2 years of experience in the field of Economic Development = 5 Points.</p>		
<p>Methodology:</p> <p>Is the methodology innovative, detailed and addresses all elements of the project and the technical approach stating how each will be executed?</p> <p>The methodology should demonstrate the following:</p> <ul style="list-style-type: none"> • Consultation Process • Situational Analysis / Status Quo Audit • Regeneration and Growth Strategy • Implementation Plan • Monitoring and Evaluation Plan <p>Covered all aspects = 30 points Limited information = 15 Points</p>	<p>30</p>	<p>Proposal (maximum 3 pages)</p>

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The points associated with a comprehensive proposal will be awarded as reflected in the above table. The bidders must score at least 50% in each of the above segment even if the bidder has scored 50% threshold but fail to score 50% on one or more of the above segments, the bidder will be non-responsive.

NB: On the expertise segment all three personnel are compulsory required.

The 80/20 scoring will apply.
80 Price
20 Specific goals
Specific Goals

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification document(s)
Specific goals 2: RDP Goals		
Companies that are 100% owned by south African citizen. 100% Points allocation =20 points	Max. Points 20	CIPC registration Certificate (Companies and Intellectual Property Commission)
Companies that are 50% owned by South African citizen. 50% Points Allocation = 10 Points		Or
Companies that are less than 50% owned by South African citizen. 25% Points Allocation = 5 Points		Detailed CSD report verification on CSD portal by the Municipality) Or Certified Copy RSA Identity document of the director(s) (verification on CSD portal by the Municipality)
TOTAL / MAXIMUM POINTS	20	

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120 days Price Validity

Contact Details

All Technical enquiries shall be directed to:

Attention : Mr M. Gebashe
Telephone : (039) 259 5039
Email Address : gebashem@umzimkhulum.gov.za

All SCM compliance enquiries shall be directed to:

Attention : Mr Z. Ngwane
Telephone : 039 259 5220
Email Address : ngwanez@umzimkhulum.gov.za

Closing date

Bid documents in a sealed envelopes clearly indicating the **Bid number and Bid Name**, must be deposited in the tender box of uMzimkhulu Local Municipality, located at 169 Main Street, uMzimkhulu, 3297 reception area, not later than **12h:00 pm of 17th of May 2024** Telegraphic, telex, telephone, electronic, facsimile, and late tenders will not be accepted.

Tenders may only be submitted along with the tender documentation provided by the municipality.

The uMzimkhulu Municipality Council does not bind itself to accept the lowest bidder. uMzimkhulu Municipality Supply Chain Management policy will apply.

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C. A. NGQOYIYA
MUNICIPAL MANAGER